

### OL 500 Milestone Four Guidelines and Rubric

Milestone Four of your final project is now based on a workplace analysis. You should use your previous milestone submissions regarding the case study to inform your workplace analysis. This milestone considers actual work experience and asks you to conduct a detailed and in-depth version of the root cause analysis applied to your own workplace experience.

**Prompt:** This milestone will cover Sections IV, Parts A, B, and C of the final project and should include the following critical elements:

#### IV. Workplace Analysis

- Explain actual workplace **organizational issues** drawing from your own experience.
- Analyze **root causes** from a human behavior perspective and validate the analysis with supportive research evidence.
- Examine the **impact** of poorly aligned and administrated human behavior theories and concepts.

**Guidelines for Submission:** Your paper should be submitted as a 3–4-page Microsoft Word document with double spacing, 12-point Times New Roman Font, one-inch margins, and all sources cited in APA format. Use in-text citations beyond Newstrom’s text. Avoid overdependence on direct quotes.

Critical Elements	Proficient (100%)	Needs Improvement (75%)	Not Evident (0%)	Value
<b>Workplace Analysis: Organizational Issues</b>	Explains actual workplace organizational issues	Explains actual workplace organizational issues, but the explanation is cursory or irrelevant	Does not explain actual workplace issues	30
<b>Workplace Analysis: Root Causes</b>	Analyzes root causes of workplace organizational issues from a human behavior perspective and validates analysis with supportive research evidence	Analyzes root causes of workplace organizational issues from a human behavior perspective but does not validate analysis with supportive research evidence	Does not analyze root causes of workplace organizational issues	30
<b>Workplace Analysis: Impact</b>	Examines the impact of poorly aligned and administrated human behavior theories and concepts	Explains the resulting impact of poorly aligned and administrated theories, but the explanation is cursory or irrelevant	Does not explain the resulting impact of poorly aligned and administrated human behavior theories and concepts	30
<b>Articulation of Response</b>	Submission has no major errors related to citations, grammar, spelling, syntax, or organization	Submission has major errors related to citations, grammar, spelling, syntax, or organization that negatively impact readability and articulation of main ideas	Submission has critical errors related to citations, grammar, spelling, syntax, or organization that prevent understanding of ideas	10
<b>Earned Total</b>				<b>100%</b>