

### PAD 630 Module Four Short Paper Guidelines and Rubric

Chapter 5 highlights the budgeting techniques, fiscal management practices, and accounting principles that assist public administrators in aligning resources to outcomes. For this short paper, review Exercise 1 on page 193 and then write a paper that answers the following question:

Does the budget tell you what you need to know in order to act from the viewpoint of the city council member, the public works department, and the average citizen?

Explain your answer using the strengths and weaknesses of the various budgeting techniques outlined in Chapter 5.

**Guidelines for Submission:** Your paper should be about 1 page in length with double spacing, 12-point Times New Roman font, and one-inch margins. Sources should be cited according to APA style.

Critical Elements	Exemplary (100%)	Proficient (90%)	Needs Improvement (70%)	Not Evident (0%)	Value
<b>Main Elements</b>	Includes all of the main elements and requirements and cites multiple examples to illustrate each element	Includes most of the main elements and requirements and cites many examples to illustrate each element	Includes some of the main elements and requirements	Does not include any of the main elements and requirements	25
<b>Inquiry and Analysis</b>	Provides analysis that demonstrates complete understanding of multiple concepts	Provides analysis that demonstrates understanding of some concepts	Provides analysis that demonstrates minimal understanding of concepts	Does not provide analysis	20
<b>Integration and Application</b>	All of the course concepts are correctly applied	Most of the course concepts are correctly applied	Some of the course concepts are correctly applied	Does not correctly apply any of the course concepts	10
<b>Critical Thinking</b>	Draws insightful conclusions that are thoroughly defended with evidence and examples	Draws informed conclusions that are justified with evidence	Draws logical conclusions, but does not defend with evidence	Does not draw logical conclusions	20
<b>Research</b>	Incorporates many scholarly resources effectively that reflect depth and breadth of research	Incorporates some scholarly resources effectively that reflect depth and breadth of research	Incorporates very few scholarly resources that reflect depth and breadth of research	Does not incorporate scholarly resources that reflect depth and breadth of research	15
<b>Writing (Mechanics/Citations)</b>	No errors related to organization, grammar and style, and citations	Minor errors related to organization, grammar and style, and citations	Some errors related to organization, grammar and style, and citations	Major errors related to organization, grammar and style, and citations	10
<b>Total</b>					<b>100%</b>