

QSO 340 Module Two Short Paper Rubric

Overview: In this short paper, you will create a general overview of the five PMBOK® Process Groups and an analysis of how two of those process groups apply to the management of the case study for the final project. Additionally, you will identify shortcomings in the project management of the case and make recommendations for improvement.

Prompt: Write a short paper based on the five PMBOK® Process Groups and the case study you selected for the final project. Specifically, the following critical elements must be addressed:

- Provide a concise **overview** of each of the five PMBOK® **Process Groups**.
- Select two process groups and apply them to the case study you selected for your final project. To accomplish this, conduct an **analysis** of the case study and describe occurrences that are consistent with the components of the two **process groups**. For instance, the Planning process group includes creating a project scope and schedule: Once you connected those aspects of the case study to the Planning process group, you could briefly discuss how the scope and schedule were created and their main highlights.
- Identify areas of weakness and make **recommendations** for potential improvements. To accomplish this, point out aspects of the two process groups that were not implemented effectively or at all, and propose ways the project manager could address those elements.

Guidelines for Submission: Your paper must be submitted as a 1- to 2-page Microsoft Word document with double spacing, 12-point Times New Roman font, one-inch margins, and sources cited in APA format.

Critical Elements	Exemplary (100%)	Proficient (85%)	Needs Improvement (55%)	Not Evident (0%)	Value
Overview of Process Groups	Meets “Proficient” criteria and provides clear, concise, and insightful descriptions	Provides an accurate overview of the five process groups	Provides an overview of the five process groups, but descriptions are incomplete, inaccurate, or lacking in detail	Does not provide an overview of the five process groups	20
Analysis of Process Groups	Meets “Proficient” criteria and provides nuanced, detailed analysis	Analyzes the role and application of two process groups in the case study	Analyzes the role and application of two process groups in the case study, but analysis is superficial, incomplete, or lacking in detail	Does not analyze the role and application of two process groups in the case study	40

Southern New Hampshire University

Recommendations	Meets “Proficient” criteria and provides creative, insightful recommendations	Recommends potential improvements based on identified project management weaknesses	Recommends potential improvements based on identified project management weaknesses, but response is incomplete or superficial	Does not recommend potential improvements based on identified project management weaknesses	30
Articulation of Response	Submission is free of errors related to citations, grammar, spelling, syntax, and organization	Submission has no major errors related to citations, grammar, spelling, syntax, or organization	Submission has major errors related to citations, grammar, spelling, syntax, or organization that negatively impact readability and articulation of main ideas	Submission has critical errors related to citations, grammar, spelling, syntax, or organization that prevent understanding of ideas	10
Total					100%