



OL 663 Module Ten Journal Guidelines and Rubric

In this course, we have covered two books, multiple articles, and multiple assignments about understanding the various components needed to lead an organizational change effort successfully. Given your new knowledge and your experience in the class, answer the following questions in your journal:

1. How prepared are you to be part of a change effort in an organization? How will you be able to add value to that effort?
2. How prepared are you to be in a position of leadership in a change effort in an organization?
3. What are your final reflections on this class?

Journals are private between the student and the instructor.

Guidelines for Submission: Submit assignment as a Word document with double spacing, 12-point Times New Roman font, and one-inch margins.

Critical Elements	Exemplary	Proficient	Needs Improvement	Not Evident	Value
Preparation – Change Effort	Clearly identifies how prepared you are to be part of a change effort and ability to add value (100%)	Identifies how prepared you are to be part of a change effort and ability to add value (90%)	Identifies how prepared you are to be part of a change effort however does not identify how they will add value (70%)	Does not identify how prepared you are to be part of a change effort nor identifies how they will add value (0%)	25
Preparation – Position of Leadership		Clearly identifies how prepared you are to be in a position of leadership in a change effort (100%)	Identifies how prepared you are to be in a position of leadership in a change effort (70%)	Does not identify how prepared you are to lead a change effort (0%)	25
Reflections	Final reflections are clearly written and encompass what was learned in the course (100%)	Final reflections are written and encompass what was learned in the course (90%)	Final reflections are written but do not encompass what was learned in the course (70%)	Does not reflect on what was learned in the course (0%)	30
Writing (Mechanics)	Journal is easily understood, clear, concise, and error free (100%)	Journal is understandable, with few errors (90%)	Journal is understandable but has many errors (70%)	Journal is not understandable (0%)	20
Earned Total					100%