



HIM 500 Module Eight Short Paper Guidelines and Rubric

This short paper will explore the benefits of having technologies/systems in place to provide more in-depth information that will help drive decision making.

The information that is gathered every day in healthcare drives patient care and the improvement of the quality of care. Each staff member within a healthcare institution has a role in improving patient care. In this short paper, complete the following:

1. Choose one of the following **managers**:
 - Director of Admissions
 - Manager of Billing
 - Director of Nursing
 - Manager of Purchasing
 - Chief of Medicine
2. Considering what you have learned about these types of managers thus far and doing additional researching as necessary, answer the following:
 - How might the manager for whichever department you chose above use technology/systems to improve **patient care**? To minimize **costs** and maximize **efficiency**? If you are having trouble, think generally here about how technology improves record keeping, and then consider the type of data these managers and directors have to manage.
 - How does the system that the manager uses drive the **decision making** within the institution?

Support your answer with relevant sources.

Guidelines for Submission: The short paper should be submitted as a Word document and should be a minimum of 2 pages in length. All sources should be cited using APA style.

Critical Elements	Proficient (100%)	Needs Improvement (70%)	Not Evident (0%)	Value
Managers	Identifies a manager to discuss in paper		Does not identify a manager to discuss in paper	5
Patient Care	Explains how the manager uses technology/systems to improve patient care	Explains how the manager uses technology/systems to improve patient care, but lacks detail or clarity	Does not explain how the manager uses technology/systems to improve patient care	20
Costs and Efficiency	Discusses how the manager uses technology/systems to minimize costs and maximize efficiency	Discusses how the manager uses technology/systems to minimize costs and maximize efficiency, but lacks detail or clarity	Does not discuss how the manager uses technology/systems to minimize costs and maximize efficiency	30

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Decision Making	Explains how the system that the manager uses drives the decision making within the institution	Explains how the system that the manager uses drives the decision making within the institution, but lacks detail or clarity	Does not explain how the system that the manager uses drives the decision making within the institution	35
Articulation of Response	Paper is free of errors of organization and grammar	Paper contains errors of organization and grammar, but errors are limited enough so that the paper can be understood	Paper contains errors of organization and grammar making the paper difficult to understand	10
Total				100%