



HIM 500 Module Three Activity Guidelines and Rubric

This activity will introduce you to the electronic health record (EHR), the types of information in an EHR, how the records are used, and who uses them.

For this activity, complete the following:

1. Complete the MindTap Quick Check for Chapters 4 and 5 in *Essentials of Health Information Management: Principles and Practices*.
2. Complete the MindTap Learning Lab for Chapters 4 and 5 in *Essentials of Health Information Management: Principles and Practices*.
3. Answer the following questions:
 - What is an **EHR**?
 - What types of **information** are found in an EHR?
 - Who **manages** an EHR?
 - How is it **used**?
 - Does an EHR follow the patient to other **health facilities**? Explain.

Note on the MindTap activities: Click on the Cengage MindTap link to access this resource.

Guidelines for Submission: Complete the MindTap activities within MindTap. The answers to the questions should be in a Word document and should be a minimum of 1 page in length. All sources should be cited using APA style.

Critical Elements	Proficient (100%)	Needs Improvement (70%)	Not Evident (0%)	Value
Electronic Health Record	Defines and explains the purpose of the electronic health record	Explains the electronic health record, but lacks detail or clarity	Does not explain the electronic health record	22.5
Information	Explains the types of information in an electronic health record	Explains the types of information in an electronic health record, but lacks detail or clarity	Does not explain the types of information in an electronic health record	22.5
Manages	Explains who manages an electronic health record	Explains who manages an electronic health record, but lacks detail or clarity	Does not explain who manages an electronic health record	22.5
Health Facilities	Explains whether an electronic health record follows a patient to other health facilities	Explains whether an electronic health record follows a patient to other health facilities, but lacks detail or clarity	Does not explain whether an electronic health record follows a patient to other health facilities	22.5

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Articulation of Response	Submission is free of errors of organization and grammar	Submission contains errors of organization and grammar, but errors are limited enough so that the submission can be understood	Submission contains errors of organization and grammar making the submission difficult to understand	10
Total				100%