

HSE 101 Journal Rubric

Journal assignments are private between student and instructor. Your journal assignments should directly address the topics and questions listed in the assignment.

Approach these activities as (a) an opportunity to reflect upon and apply what you learn each week based on the assigned readings, discussions, and activities, and (b) an opportunity to share your knowledge and expertise based on your educational and professional experiences in the past. As a successful professional, you will need good reflective and writing skills. Journal activities offer you the opportunity to further develop these skills. Each journal activity is graded separately.

For your journal post, you must:

- Compose a journal assignment of at least two paragraphs
- In Module One, complete the journal assignment by Sunday 11:59 p.m. Eastern Time.
- In Modules Two, Three, and Six, complete the journal assignment by Sunday 11:59 p.m. of your local time zone.
- Support your response with course materials from the current module (and previous modules, when appropriate).
- Include personal reflection that demonstrates a connection between real life, learning, and readings

Grading guidelines: Submit assignment as a Word document with double spacing, 12-point Times New Roman font, and one-inch margins. Your journal assignments must follow APA formatting guidelines. For formatting information click [here](#) to access the Shapiro Library’s APA Citation Guide.

Critical Elements	Exemplary (100%)	Proficient (85%)	Needs Improvement (55%)	Not Evident (0%)	Value
Comprehension	Develop sa journal assignment with an organized, clear point of view or idea using rich and significant detail; supports ideas with direct references to course materials	Develops a journal assignment with a point of view or idea using adequate organization and detail; supports ideas by referencing course materials	Develops a journal assignment, but the assignment includes gaps in organization and detail; ideas are vaguely supported by course materials	Does not develop a journal assignment with an organized point of view or idea; does not support ideas with explanation or reference to course materials	40
Personal Reflection	Assignment contains personal reflections and specific examples that connect between real life, learning, and reading	Assignment contains personal reflections that include evidence of connecting between real life, learning, and reading	Assignment contains little evidence of personal reflections; connections between real life, learning, and reading are vague	Assignment does not contain evidence of personal reflections or connections between real life, learning, and reading	30

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Writing (Mechanics)	Post is easily understood, clear, and concise, using proper citation methods where applicable with no errors in citations and no major errors related to grammar, spelling, or syntax	Post is easily understood, using proper citation methods where applicable with few errors in citations and some minor errors related to grammar, spelling, or syntax	Post is understandable but includes a number of errors in citations and many errors related to grammar, spelling, or syntax	Post is illegible due to severity of errors related to grammar, spelling, and syntax, and no citations are included	20
Timeliness		Submits initial post on time	Submits initial post one day late	Submits initial post two or more days late	10
Earned Total					100%