



CJ 550 Final Project Milestone Two Guidelines and Rubric

Overview: Assessment is an integral part of maximizing an organization's performance. The assessment portion of a strategic plan determines whether or not the goals of the criminal justice department are being met. Assessment affects decisions about policies, standard operating procedures, training curriculum, and, budget.

Prompt: Submit a draft of the first three elements of the Assessment Plan section (Section III) of your final project. Keep in mind the importance of unbiased data collection while considering your assessment plan. Be sure to address all of the critical elements as outlined below.

Specifically, the following critical elements must be addressed:

- III. **Assessment Plan:** In this section, you will develop a plan to gather valid and reliable data in your performance assessment, and outline specific assessment strategies and sources of information.
- A. Determine the organizational **assessment strategy** that would be most appropriate to use in your assessment of the selected subdivision of the organization. Justify your selection. For example, you might select an organization assessment plan or model, such as the systems model, to assess compliance and effectiveness of the subdivision with the mission.
 - B. Justify how your previously selected organizational assessment strategy will ensure you collect **valid and reliable** data in your performance assessment. For example, the systems model will allow you to examine the specific inputs such as resources, policies, and procedures that determine how far the organization is achieving its mission.
 - C. Outline the **sources of data** and information you will use to assess the organization's performance, justifying your selection of sources. For example, you might use crime report statistics to identify areas of high crime rates, or you might interview specific individuals to assess the effectiveness of policies and procedures within the organization.

Guidelines for Submission: Your paper must be submitted as a 2- to 3-page Microsoft Word document with double spacing, 12-point Times New Roman font, one-inch margins, and at least three sources cited in APA format.

Critical Elements	Proficient (100%)	Needs Improvement (80%)	Not Evident (0%)	Value
Assessment Plan: Assessment Strategy	Determines the organizational assessment strategy most appropriate for the assessment of the selected subdivision of the organization, justifying selection	Determines the organizational assessment strategy most appropriate for the assessment of the selected subdivision of the organization, justifying selection, but with gaps in detail, logic, or justification	Does not determine the organizational assessment strategy most appropriate for the assessment of the selected subdivision of the organization	30

Assessment Plan: Valid and Reliable	Justifies how the previously selected organizational assessment strategy will ensure collection of valid and reliable data from the performance assessment	Justifies how the previously selected organizational assessment strategy will ensure valid and reliable data from the performance assessment, but with gaps in detail or logic	Does not justify how the previously selected organizational assessment strategy will ensure valid and reliable data from the performance assessment	30
Assessment Plan: Sources of Data	Outlines the sources of data and information to be used to assess the organization's performance, justifying selection of sources	Outlines the sources of data and information to be used to assess the organization's performance, justifying selection of sources, but with gaps in detail, logic, or justification	Does not outline the sources of data and information to be used to assess the organization's performance	30
Articulation of Response	Submission has no major errors related to citations, grammar, spelling, syntax, or organization	Submission has major errors related to citations, grammar, spelling, syntax, or organization that negatively impact readability and articulation of main ideas	Submission has critical errors related to citations, grammar, spelling, syntax, or organization that prevent understanding of ideas	10
Total				100%